

HOW TO FILL SHEAFFER'S BALLPOINT



To replace ballpoint unit, unscrew lower portion of barrel and remove old unit. Insert new unit in upper portion of barrel and reassemble.

USE ONLY SHEAFFER'S "AH" BALLPOINT UNIT

HOW TO FILL SHEAFFER'S PENCIL



Turn tapered end of pencil clockwise until metal rod appears at point. Then turn back completely . . . insert lead . . . press lead gently against hard surface to engage clutching mechanism.

ALWAYS USE SHEAFFER'S FINELINE LEADS AND ERASERS

GUARANTEE

For a period of one year from date of purchase, Sheaffer guarantees to replace without charge, except for transportation and insurance, any parts which upon factory inspection are found to be defective.

W 39R 3-56 PRINTED IN U.S.A.

W. A. SHEAFFER PEN COMPANY

Fort Madison, Iowa U.S.A. • In Canada: Goderich, Ontario
In Australia: Melbourne • In Great Britain: London

INSTRUCTIONS FOR

Sheaffer's DESK SETS

WITH
SNORKEL® PEN

OR
TIPdip PEN

Sheaffer pens are quality writing instruments built for service and fashioned for beauty. For full enjoyment of the many unique features of these pens, follow these instructions carefully.

HOW TO FILL SNORKEL PEN

1



FELT. Filling tube is now fully extended.

Unscrew tapered end of pen using gentle forward pressure while turning. Unscrew UNTIL DEFINITE "CLICK" IS

5



Screw tapered end back on barrel and watch filling tube retract. Because the point and barrel never touch ink, there's no wiping needed—you're ready to write.

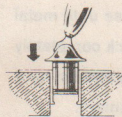
2



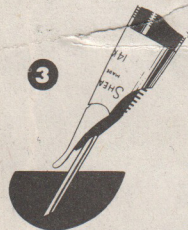
Hold filling tube over ink bottle and pull plunger out as far as it will go.

HOW TO ASSEMBLE

Push the socket into the hole in base until you hear it "click." Socket is now held firmly, but revolves freely in any position you wish. If necessary to remove socket from base, hold base firmly in one hand, grasp socket tightly near base in the other hand and pull up.



3



Immerse only the filling tube in ink. IT IS NOT NECESSARY TO "DUNK" the pen point. However, on filling a new pen the first time, the tip of point should be moistened in ink.

4



Now push the plunger all the way down just once. Wait a few seconds as your Snorkel Pen "drinks the ink."

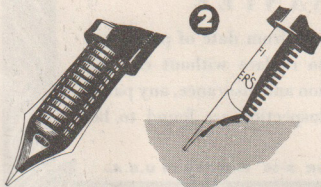
1



Unscrew tapered end of pen and pull out plunger to full length.

HOW TO FILL TIPDIP PEN

2



Immerse only the tip of point in ink to cover heart shaped hole on pen point.

3



Push plunger all the way down just once. Wait . . . count ten slowly as pen fills full. (Note that Sheaffer pens fill on the down-stroke.) Screw tapered end back on barrel and pen is ready to write.

TO LOCK PEN IN SOCKET

While pen is in frequent use, merely slide into socket and withdraw as needed. When pen is not in use, screw pen into socket to keep air from drying point . . . or point from being damaged if pen is accidentally pushed or struck in any way.

REPAIR AND REFINISHING SERVICE

When repairs are needed, send only the part that requires attention . . . socket, base or pen. Do not send complete set. If base should ever be chipped or nicked, send base only. We'll quote cost of refinishing to restore the natural beauty.